OPERATIONAL PREPAREDNESS

FUNCTIONAL PLAN

ACTION TRACKER 2024/25

Our Purpose:

HERE TO SERVE. HERE TO PROTECT.

HERE TO KEEP YOU SAFE.

Action Plan 2024/25

KEY DELIVERABLE	ACTIONS TO ACHIEVE EXPECTED OUTCOMES	OWNER	PROGRESS	PROJECTED COMPLETION DATE	BOARD REPORT DATE	BRAG STATUS
1.1 Enhance Operational Competence	1.1.1 Introduce Operational Competence Assessments	**GM Training**	**Q1 –** Training and Development (TDA) core training matrix being developed to identify capacity for appliance attendance and TDA facilitation	March 2025		
	1.1.2 External quality assurance of current training provision from organisations such as UKRO		**Q1 –** Conducting Phase One of a Gap analysis against National Operational Guidance (NOG) training specification and MFRS Standard Operational Procedures (SOP's). Obtained the criteria for accreditation with United Kingdom Rescue Organisation (UKRO) and will complete a Gap analysis as part of Phase Two.	March 2025		
	1.1.3 Develop qualification for instructors and staff with bodies such as Institute of Fire Engineers (I.F.E)		**Q1 –** Training Needs Analysis (TNA) has been completed for TDA staff and instructors. All instructors nominated for initial teaching and assessor qualification. Each instructor has one or more specialist instructor qualification such as Breathing Apparatus Instructor (BAI), Working at Height (WAH), etc.	March 2025		
1.2 Validate & Exercise our plans	1.2.1 Validate and exercise Operational Response Plan (ORP) sites		**Q1 -** A 4-year exercise calendar has been produced and delivered to ops board 28/06/24. The aim of the	March 2025		

		GM Operational Planning & Intelligence	calendar is to capture and plan exercises across a variety of areas including Operational Response Plans (ORPs)			
	1.2.2 Validate and exercise Heritage sites		**Q1** - A 4-year exercise calendar has been produced and delivered to ops board 28/06/24. The aim of the calendar is to capture and plan exercises across a variety of areas including Heritage sites. With Heritage sites being key focus for 2025	March 2025		
1.3 Enhance training & development	1.3.1 Conduct a thematic review of our training and tactics.	**GM Training**	**Q1** - Firefighting Media and Tactics Group established. Tactics project is ongoing and will influence decisions moving forward	March 2025		
	1.3.2 Assure new Training and Development (TDA) site has enough flexibility for changes in policy/procedures e.g • Fire Behaviour/gas cooling • Internal use of CAFS • Explore use of Positive Pressure Attack (PPA)		**Q1** - New TDA site continues to be handed over in stages to MFRS. Training facility design has been influenced by built environment and contains state of the art facilities to replicate emerging and future risk. New lesson plans and scenarios will continue to be developed to provide a new training experience for our operational crews	March 2025		

	1.3. Provides an all hazards approach to firefighter safety, focusing on raising awareness and training on hazard and risk recognition and perception. Develop training packages and exercises that maximise the state of the art facilities our new sites offers whilst allowing crews opportunity to demonstrate and practice all the control measures outlined in our Standard Operational Procedures (SOP)		**Q1** -Training packages undergoing a Gap analysis against National Operational Guidance (NOG) training specification and MFRS SOP's. Training and assessment will be captured via Elearning, SPA's, Core Training and new scenarios and crew based training exercises (CBTX's)	March 2025		
1.4 Invest in Innovative Practice & Modern Technology	1.4.1 Introduce new water system ScCapture and electronic recording of hydrant walks	**AM Operational Preparedness & Management Team All Managers**	**Q1** - ScCapture has been purchased May 2024. Telent and ICT are building the server to house the software due to its size. Migration of data once the server is built is estimated as 1 week depending on transfer rate. The training for admin staff and hydrant technicians is believed to be 1 day's training and can be completed remotely via teams. Expectation for all work to be completed and go live preliminarily scheduled for end of Q2.	March 2025		
	1.4.2 Introduce driving licence checking system		**Q1** – Business Case drafted and will be submitted to Applications in Q2. Budget secured. Ops Planning Admin pool in place to maintain chosen system.	March 2025		
	1.4.3 Continue to develop effective command software			March 2025		

	1.4.4 Continue to develop LMS system		**Q1 –** Learning Management System (LMS) project continues with Operational Performance System (OPS) currently being integrated into new platform	March 2025		
	1.4.5 Explore the development of a digital ARA for purposes of use during an operational incident		**Q1 -** Stakeholder group established. Initial concept scoping with stakeholders undertaken. Proof of concept agreed to be developed by Systems Support. Due to capacity of Information Technology (IT) this will likely be towards Q3.			
	1.4.6 Explore the development of Supplementary Action Cards to support the Incident Commander.		**Q1 –** Project Initiation Document (PID) completed and to be submitted to Ops Board.			
	1.4.7 SSRI development		**Q1-** Site Specific Risk Information (SSRI) data capture form has been completed and data output form is currently in development. Scheduled for July 2024.			

1.5 Deliver New Areas of Blue Light Collaboration	1.5.1 Ensure Collaborative opportunities are fully explored and kept under review: • Deliver a new Terms of Reference for Blue Light Collaboration Programme Board. Agree new strategic intentions and expected deliverables through 2024/2025 • Deliver 3-year exercise programme against significant risk Chemical. Biological, Radioactive and Nuclear (CBRN), Marauding Terrorist Attack (MTA) and public order.	**GM Operational Planning & Intelligence** **SM Ops Planning** **SM OPRT/Collaboration**	**Q1 -** Revised structure to Collaboration to include Tactical Steering Group and Executive Board. Tactical Steering Group to submit Collaboration proposals to the Executive Board and oversee delivery of actions. Training and Exercising Calendar developed to include annual training and exercising as follows: Q1 Chemical Biological Radiation and Nuclear (CBRN) Q2 Marauding Terrorist Attack (MTA) Q3 Public Order	March 2025		
	1.5.2 Develop new initiatives to support partner agencies		**Q1 -** A thematic ideas list has been developed between partner agencies and will be shorted listed to take forward to the Executive Board.	March 2025		
	1.5.3 Ensure our staff are trained and equipped to assist NWAS if required,		**Q1** - This key deliverable is on hold awaiting national guidance	March 2025		

1.6 Introduce Core Competency Frameworks and Bespoke Maintenance of Competence Programmes	1.6.1 Define minimum Maintenance of Competence programme for all levels.
	• Consider developing bespoke training planner and Maintenance of Competence programmes for
	  ○ Specialist Stations
	  ○ Senior Managers
	  ○ Tac Advisors
		GM Operational Planning & Intelligence
		SM Ops Planning
		SM OPRT/Collaboration
		GM Training
			Q1 - Training matrix will encompass a specific week to undertake Senior Officer core training. Command seminars will be programmed throughout the year. Tactical Adviser roles identified via senior officer Training Needs Analysis (TNA) and maintenance program in	March 2025		

			place for Hazmat Advisers (HMA's) and Detection, Identification and Monitoring (DIM) advisors. Marine lead officer has been identified. Waste fire tactical advisers attends national Continual Professional Development (CPD) event			
1.7 Develop International Training and Knowledge Transfer Programmes (IKTP)	1.7.1 MFRS can have a highly quality positive impact on the quality of services provided by FRS in the UK and beyond through provision of training and transfer of knowledge and best practice. Explore using the new Training and Development Academy for national and international training, subject to requests. Build a team to support this delivery.	**GM Training**	**Q1** – An International Training and Knowledge Transfer Programme (IKTP) has been devised. A pilot of the programme is under review with a proposal for the pilot to be delivered within quarter 1. Following the creation of the Commercial Growth and Partnership Manager role within the Training and Development Academy a review of the types of training that can be offered is ongoing which includes reassessing the current Business Development framework. Cooperating with Corporate Comms to develop a strategy for Commercial Growth and Partnership collaboration is underway.	March 2025		

1.8 Quality Assure our Business Continuity Arrangements	1.8.1 Enhance current Business Continuity (BC) exercises by introducing new initiatives to raise awareness of key risks – cyber, power outages etc	**GM Operational Planning & Intelligence**	**Q1** - Phishing email tests implemented and being used sporadically across the service to increase awareness and improve cyber security. Business Continuity exercises being planned for one Service wide no notice exercise and one service wide with notice exercise themed against cyber security and power outage.	March 2025		
	1.8.2 Conduct table top exercising against new planning assumptions outlined in MFRS Managing Foreseeable Risk in Merseyside Volume 2.		**Q1** - Proposal introduced at Operations Board on 28.6.24. Scenario to test two or three large scale incidents occurring simultaneously.	March 2025		
1.9 Explore Opportunities for Research, Development & Evaluation	1.9.1 Work with academic partners to help research and evaluate areas of Operational Preparedness: • MFRS preparation for a Terrorist related incident • A multi-agency review of how JESIP is embedded.	**GM Operational Planning & Intelligence** **SM Operational Equipment and Resources** **Transport Manager**	**Q1 -** Operational planning have supported Liverpool John Moore University with research interviews for JESIP with under grads throughout May and June 2024.	March 2025		
	1.9.2 Develop an improvement & Ideas Hub. Involvement of staff feedback – new sharepoint site.		**Q1** - With System Support awaiting SharePoint application launch	March 2025		

1.10 Develop New Kit and Capabilities	1.10.1 Explore feasibility of new capability to address new emerging risk: • Dive Team • Extend use of body worn CCTV • Emergency Medical response (EMR)	**GM Operational Planning & Intelligence** **SM Operational Equipment and Resources** **Transport Manager**	**Q1** - A review of the market will be undertaken and a demonstration of equipment sought including of a reach pole and camera.	March 2025		
	1.10.2 Outline a comprehensive Personal ProtecPPE replacement programme focused upon • Breathing Apparatus (BA) • Structural Fire Kit • Boots • Helmets		**Q1** - BA tender documents will be compiled in September by Lancashire FRS who are leading the tender. New fire kit has begun to arrive. Greater Manchester FRS are completing the Technical Rescue jacket tender. Technical Rescue helmets have been tested across the work force and well received	March 2025		
	1.10.3 Develop a viable solution to deliver a reduction in ancillary fleet (10%)		**Q1** - Data analysis is ongoing with upgrades to the current data trackers fitted to the Prevention and Protection vehicles due to be completed. This will give more accurate trip and mileage reports.	March 2025		
	1.10.4 Conduct a fleet and equipment review		**Q1** - A review of all carried equipment will begin in Q3 to try and streamline the appliances as well as clearing the store of any obsolete items of equipment	March 2025		
BRAG Descriptor						

Action completed	Action is unlikely to be delivered within the current functional delivery plan	Action may not be delivered by the designated deadline within the functional plan	Action will be delivered by the designated deadline within the functional plan	Action not yet started

STATUS SUMMARY – 30.6.24	
Total Number of Workstreams	28 (100%)
Action completed	0 (0%)
Action is unlikely to be delivered within the current functional delivery plan	0 (0%)
Action may not be delivered by the designated deadline within the functional plan	0 (0%)
Action will be delivered by the designated deadline within the functional plan	26 (92%)
Action not yet started	2 (6%)